

Enrollment & Re-Enrollment

Families can re-enroll students (and enroll new students within their family) for the 2012-13 School Year.

They can do this on the Family Dashboard, under “Manage Enrollments”

Teachers can also do this on behalf of the family via the Family Dashboard.

- **Must Re-enroll EACH student**
- **Can +Enroll New Student – ADVISE parent to do this instead of completing “New Enrollment Form,” which is ONLY for families never enrolled in the program.**

Groomes Family Dashboard

Teacher: [Mark Pope](#)

The screenshot displays the 'Students' section for Kevneshia J. Groomes, Grade 12, for the 2010-11 school year. It shows her Individual Learning Plan (ILP) as 'Approved' and her Progress Report for Fall as 'Approved'. Below this is the 'Manage Enrollments' section, which includes a link to a 'Dashboard & Re-enrollment Guide (PDF)'. Under the student's name, there is a table with one row: '2010-11 Enrollment: **Re-Enroll** Active Request Withdrawal'. The 'Re-Enroll' link is circled in red, with a red arrow pointing to it from the bottom right. At the bottom of the 'Manage Enrollments' section, there is a green plus sign followed by the text '+ Enroll New Student'.

** To enroll any **NEW** students within the same family, click the **+Enroll New Student** link at the bottom of the Manage Enrollments box on the Family Dashboard to complete that process.