



Pre-Approval for Reimbursement

Family #:

- All purchases must be appropriate expenditures of public funds as per DGH Parent Student Handbook.
- All expenditures must be directly related to student's ILP.
- This form must be submitted **PRIOR** to purchases.
- Letter of alignment and request must be submitted with this form for out of state expenditures.

Family Name: _____

Phone # _____

Date _____

Student's Name	Name of Vendor	Descriptions of Equip./ Materials/Service	Course on ILP	Cost	Approved Amount

Explain the Educational Purpose and Justification:

Parent Signature: _____

Teacher Signature: _____

Administrator Signature: _____

Date received at DGH: _____